# INFORMATION LITERACY ASSIGNMENT (ILA) GRADING RUBRIC (Paper)

**Length:**  
100 and 200 level courses = 3 to 4 pages of content (not including Title Page, Abstract, References Page)  
300 and 400 level courses = 5 to 7 pages of content (not including Title Page, Abstract, References Page)

<table>
<thead>
<tr>
<th>100 Total Points</th>
<th>“Excellent”</th>
<th>“Good”</th>
<th>“Fair”</th>
<th>“Poor”</th>
</tr>
</thead>
</table>
| **Spelling, Punctuation, Grammar, etc.** | *Spelling is generally correct  
*The punctuation is accurate, even creative, and guides the reader through the text easily  
*Grammar and usage are always correct and enhance the writing clarity and style | *Spelling is usually correct on common words, but more difficult words are problematic  
*Punctuation is somewhat accurate and shows a good command for readability but not creativity  
*Grammar and usage are good, but do not always add to the style of the writing | *Spelling errors are frequent and repeated  
*Punctuation is random and only the easiest rules show awareness of correct usage  
*Problems with grammar and usage are not serious enough to distort the meaning but may not be correctly or accurately applied all the time | *Spelling gets in the way of understanding the content  
*Lack of punctuation or numerous errors in punctuation affect the readability of the text  
*Errors in grammar and usage are very noticeable, frequent, and affect meaning |
| (35 Points) | | | | |
| **Content** | *Easy to understand  
*Flows with good transitions  
*Information is accurate, reliable and relevant.  
*Contains introduction, body (main points and supporting details) and conclusion  
*Meets assignment requirements (min. number of sources, length, topic) | *Information is generally easy to understand with some areas of confusion  
*Transitions are present with paper and are generally effective at connecting information  
*Information is mostly accurate, relevant, and reliable  
*Essay structure is present but needs some improvement  
*Generally meets assignment requirements but missing essential elements | *Information is difficult to understand with some areas of clarity  
*Transitions are often not present but some attempt has been made  
*Information is generally not accurate, reliable, or relevant although some attempt was made  
*Structure is missing in one or more sections  
*Meets minimal assignment requirements | *Information is disorganized and difficult to understand  
*No attempt at transitions is made  
*Information is plagiarized, incorrect, or unreliable  
*No structure is present.  
*Does not meet any of the assignment requirements |
| (35 Points) | | | | |
| **APA Formatting** | | | | |
| (30 Points) | | | | |